

Request for Quotations

Public toilet renovation in Benapole under Urban Sanitation Programme

Reference #: ***RFQ-URBANSAN-PR50-2021***

CLOSING DATE: 06 December 2021

SECTION 1

1.0 INSTRUCTIONS

1.1 INTRODUCTION

SNV NETHERLANDS DEVELOPMENT ORGANISATION would like to invite interested Vendors to submit quotation for public toilet renovation in Benapole under Urban Sanitation Programme **under Urban Sanitation Programme, SNV in Bangladesh.**

1.3 INVITATION TO BID

You are invited to submit your tender documents to SNV Office in Bangladesh so they may be evaluated. SNV requires prospective Vendors to supply mandatory information for tender.

1.4 EXPERIENCE

Prospective Vendors must have carried out successful supply and delivery of similar items of similar size and complexity. Potential Vendors must demonstrate the willingness and commitment to meet the tender criteria.

1.5 RFQ DOCUMENT

This document includes questionnaire forms and documents required of prospective Vendors. In order to be considered for the tender, prospective Vendors must submit all the information requested herein.

1.6 SUBMISSION OF DOCUMENTS

- (a) Copies of business permits and updated licenses of Registration
- (b) Copy of V.A.T Registration Certificate
- (c) Tax Compliance Certificate from Bangladesh Tax Authority (Failure to produce this certificate to prove compliance will lead to automatic disqualification thus no further evaluation of the application)
- (d) Copies of BIN/PIN Certificates of firm/Company/Individual
- (e) Copies of business permits and licenses
- (f) Bank references and bank details
- (g) Comprehensive Capacity Statement, CV, academic and professional certificates for the management (if any).
- (h) Basic due diligence form with required documents indicated in that form.
- (i) Evidence of experience as a civil contractor.
- (j) One copy of the complete quotation following the BOQ.

All information requested should be submitted to reach as a single bound document with all pages serialised and stamped or initialled by the appointed authorised signatory to the following email address:

bangladesh@snv.org no later than 3 p.m. (local time) on 06 December 2021

The RFQ Reference RFQ-URBANSAN-PR50- 2021 should be clearly indicated on the subject line of the email alongside with the Vendor's company name.

1.7 QUESTIONS ARISING FROM DOCUMENTS

Questions that may arise from the BOQ & Design documents should be directed to Sumon Ali, Mobile - 01729436705 whose email address is sali@snv.org.

1.8 ADDITIONAL INFORMATION

SNV reserves the right to request submission of additional information from prospective Vendors.

All data submitted will be maintained securely by SNV and used only for programming purposes. Data will be destroyed after 5 years in accordance with national law.

SECTION 2

2.1 TAXES ON IMPORTED GOODS

The Vendors will have to pay custom duty and VAT, Tax as applicable for the materials to be supplied.

2.2 CUSTOMS CLEARANCE

SNV will in no case be responsible or liable for custom clearance.

2.3 CONTRACT PRICE AND CONTRACT

The contract shall be of unit price type. A sample contract is included in this package.

2.4 PAYMENTS AND CURRENCIES

Payments are made within 30 days of receipt of a valid invoice. Payments will be made in *Taka*. The Quotation shall be expressed in *Taka*.

2.5 BID VALIDITY

Your tender must be valid for *120* days.

SECTION 3

3.1 WITHDRAWAL OF RFQ

Should a condition arise between the time the firm has tendered the bid and the opening date which in the opinion of the SNV in *Bangladesh* could substantially change the performance and qualification of the Vendor or his ability to perform such as but not limited to bankruptcy, change in ownership or new commitment, SNV in Bangladesh reserves the right to reject the tender from such a Vendor.

4 EVALUATION CRITERIA

SNV conducts due diligence on all consultants, vendors and partners with whom we work as part of our commitment to our donors as well as to the delivery of quality services and programming. In this way, we aim to ensure the best use of the funds with which we are entrusted.

The quotation from vendor will only be considered for cost-based selection process after positive Basic due diligence report.

5. Specification

Attachment 01 - BOQ